



**Facility**

**Name:** ABC Preschool - Sage **License Number:** 147680  
**Address:** 801 98TH Street SW, Albuquerque, NM 87121  
**Phone:** 5058394300 **Fax:** **E-mail:** n/a

**License Information**

**Type:** 5 Star FOCUS Child Care Center **Status:** Licensed **Issue Date:** 06/01/2018 **Expiration Date:** 04/18/2019

**Capacity**

**Over Age 2:** 143 **Under Age 2:** 28 **Night Care:** 0 **Playground:** 121  
**Square Footage:** 0

**Census**

**Over 2:** 32 **Under 2:** 15

**Classrooms**

**Number of Classrooms:** 6

**Days and Hours of Operation**

<b>Monday</b> 6:00 AM - 1:00 AM	<b>Tuesday</b> 6:00 AM - 1:00 AM	<b>Wednesday</b> 6:00 AM - 1:00 AM	<b>Thursday</b> 6:00 AM - 1:00 AM	<b>Friday</b> 6:00 AM - 1:00 AM
<b>Saturday</b> 6:00 AM - 1:00 AM	<b>Sunday</b> Closed			

**Inspection**

**Date:** 02/12/2019 **Time In:** 9:15 AM **Time Out:** 1:30 PM **Purpose:** Annual

**Licensure**

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>

Licensure (*continued*)

## 8.16.2.21 B Capacity of Centers

**Non-compliance**

*The center failed to post classroom group sizes in an area of the room that is easily visible to parents, staff, and visitors. No classrooms had group sizes posted.*

Regulation: 8.16.2.21.B.3.

Date to be Completed: 03/14/2019

## 8.16.2.21 C Incident Reporting Requirements

Not Inspected

## Administrative Requirements

## 8.16.2.22 A Administrative Records

**Non-compliance**

*The center failed to display in a prominent place that is readily visible to parents, staff and visitors the current list of notifiable diseases and communicable diseases published by the office of epidemiology of the New Mexico department of health.*

*Corrective Action Plan*

*The center will post the missing item.*

Regulation: 8.16.2.22.A.

Date to be Completed: 03/14/2019

## 8.16.2.22 B Mission, Philosophy and Curriculum Statement

Compliance

## 8.16.2.22 C Policy and Procedures

Compliance

## 8.16.2.22 D Family Handbook

Compliance

## 8.16.2.22 E Children's Records

**Non-compliance**

*Of the 10 children's records reviewed, 7 is/are missing a list of people authorized to pick up the child and an authorization form signed by the parent or guardian. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.*

*Corrective Action Plan*

*Parents will be advised to review and add missing information. The center will review all children's records to ensure complete information and authorization is on file.*

Regulation: 8.16.2.22.E.1.c.

Date to be Completed: 03/14/2019

*Of the 10 children's records reviewed, 4 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.*

*Corrective Action Plan*

*The first attendance date will be added and the center will review all children's records to ensure complete information is on file.*

*(continued)*

Regulation: 8.16.2.22.E.1.d.

Date to be Completed: 03/14/2019

*Of the 10 children's records reviewed, 4 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.*

*Corrective Action Plan*

*Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.*

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 03/14/2019

**8.16.2.22 F Personnel Records****Non-compliance**

*From the review of staff records, it was determined that 6 out of 22 staff records does/do not include dates of hire and termination. See Staff Records 8.16.2.22 form for staff with this missing information.*

*Corrective Action Plan*

*The center will add dates of hire and termination to the record.*

Regulation: 8.16.2.22.F.1.d.

Date to be Completed: 03/14/2019

*From the review of staff records, it was determined that 2 out of 22 staff records does/do not include the required Form I-9. See Staff Records 8.16.2.22 form for staff missing the form.*

*Corrective Action Plan*

*The center will obtain Form I-9s from all staff and maintain them in their personnel files.*

Regulation: 8.16.2.22.F.1.q.

Date to be Completed: 03/14/2019

*From the review of staff records, it was determined that 1 out of 22 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information. Educator has passed background check, center needs to request a duplicate from BCU.*

*Corrective Action Plan*

*The center will obtain documentation of a background check.*

Regulation: 8.16.2.22.F.1.e.

Date to be Completed: 03/14/2019

**8.16.2.22 F Personnel Records (continued)****Non-compliance**

*From the review of staff records, it was determined that 6 out of 22 staff records does/do not include documentation of training by date, time, hours and area of competency or a training certificate. See Staff Records 8.16.2.22 form for staff with missing documentation. Some staff did not have certificates for training taken.*

**Corrective Action Plan**

*The center will obtain verification of all training and retain on file.*

Regulation: 8.16.2.22.F.1.h.

Date to be Completed: 03/14/2019

*From the review of staff records, it was determined that 4 out of 22 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.*

**Corrective Action Plan**

*The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.*

Regulation: 8.16.2.22.F.1.n.

Date to be Completed: 03/14/2019

*The center failed to have 10 out of 22 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information.*

**Corrective Action Plan**

*The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.*

Regulation: 8.16.2.22.F.1.f.

Date to be Completed: 03/14/2019

**8.16.2.22 G Personnel Handbook****Compliance****Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements****Non-compliance**

*The child in the 2/3's class room(s) was left unattended when the children were coming off the front playground one child was left outside. The child care licensing surveyor had visual contact with the child the whole time, but the educator was not aware the child was left outside..*

**Corrective Action Plan**

*Requirements for supervision of children whether inside or outside the facility will be reviewed with staff.*

(continued)

Regulation: 8.16.2.23.A.9.

Date to be Completed: 03/14/2019

#### 8.16.2.23 B Staff Qualifications and Training

**Non-compliance**

*From the review of staff records, it was determined that 6 out of 22 new staff does/do not have documentation of orientation training. See Staff Records 8.16.2.22 form for staff with missing documentation.*

*Corrective Action Plan*

*Orientation will be completed and documented for staff noted; in the future, orientation will be completed prior to time staff begin working with children.*

Regulation: 8.16.2.23.B.2.a.

Date to be Completed: 03/14/2019

*From the review of staff records, it was determined that 4 out of 22 staff does/do not have documentation of the 45-hour entry level course or an approved equivalent prior to or within six months of employment.*

*Corrective Action Plan*

*Training will be completed for staff as required and documentation retained on file.*

Regulation: 8.16.2.23.B.2.c.

Date to be Completed: 03/14/2019

*From the review of staff records, it was determined that 10 out of 22 staff working more than 20 hours a week, has/have no documentation of at least 24 hours of qualified annual training. See Staff Records 8.16.2.22 form for staff with missing documentation of training.*

*Corrective Action Plan*

*Annual training will be completed as required and documentation retained on file.*

Regulation: 8.16.2.23.B.2.d.

Date to be Completed: 03/14/2019

*It was observed that 2 out of 2 infant and toddler care givers failed to complete at least four hours of training in infant and toddler care annually or within six months of starting work.*

*Corrective Action Plan*

*Training in infant and toddler care will be obtained for care givers as required ; training will be documented and retained on file.*

Regulation: 8.16.2.23.B.2.k.

Date to be Completed: 03/14/2019

**8.16.2.23 B Staff Qualifications and Training (continued)****Non-compliance**

*The center failed to keep a training log on file with Employee's name, Position, Clock hours, Competency area, Source of training, Training certificate for 21 out of 22 staff. See Staff Records 8.16.2.22 form for staff who are missing a complete training log.*

*Corrective Action Plan*

*A training log will be completed for each staff that includes the employee's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificate.*

Regulation: 8.16.2.23.B.2.I.

Date to be Completed: 03/14/2019

**8.16.2.23 C Staff/Child Ratios and Group Sizes***Compliance***Services & Care of Children****8.16.2.24 A Guidance***Compliance***8.16.2.24 B Naps or Rest Period***Compliance***8.16.2.24 C Additional Requirements for Infants and Toddlers***Compliance***8.16.2.24 D Diapering and Toileting***Compliance***8.16.2.24 E Additional Requirements for Children with Special Needs***Compliance***8.16.2.24 F Additional Requirements for Night Care***Not Inspected***8.16.2.24 G Physical Environment***Compliance***8.16.2.24 H Social-Emotional Responsive Environment***Compliance***8.16.2.24 I Equipment and Program****Non-compliance**

*The center does not provide children in numerous class room(s) sufficient materials for indoor activities so that at any one time each child can be individually involved. SA #1, 2's, Early Pre-K, and SA #3 needs art supplies, Toddlers needs dress-up clothes. SA #2 needs sensory and home living items.*

*Corrective Action Plan*

*Additional equipment will be obtained.*

Regulation: 8.16.2.24.I.4.

Date to be Completed: 03/14/2019

*The center did not post the daily activity schedule in the SA #3 room.*

*Corrective Action Plan*

*The center will begin posting their daily activities schedules and following them.*

Regulation: 8.16.2.24.I.8.

Date to be Completed: 03/14/2019

### Services & Care of Children *(continued)*

8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wading and Water	N/A
8.16.2.24 L Field Trips	Not Inspected

### Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	<b>Non-compliance</b>

*Bottles that contain milk or formula are reused before the bottle is emptied, rinsed and sanitized. Bottles were sitting on sink counter in the infant room.*

*Corrective Action Plan*

*Staff will be instructed to not reuse bottles for milk or formula before they are emptied, rinsed and sanitized.*

Regulation: 8.16.2.25.D.8.

Date to be Completed: 03/14/2019

*The fridge in the kitchen does not have a working internal thermometer. CORRECTED ON SITE.*

*Corrective action Plan*

*The center will obtain and place a working thermometer in refrigerator.*

Regulation: 8.16.2.25.D.6.

Date to be Completed: 03/14/2019

8.16.2.25 E Meal Times	Compliance
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### Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Compliance
8.16.2.26 C Medication	Compliance
8.16.2.27 A-D Illness Requirements for Centers	Compliance

Health & Safety Requirements (*continued*)

## 8.16.2.28 A-H Transportation Requirements for Centers

**Non-compliance**

*A vehicle used for transporting children is not equipped with an operable fire extinguisher that is inspected yearly (not inspection tags), a complete first-aid kit in Van #1 and Van #3.*

*Corrective Action Plan*

*The vehicle will be equipped with required items.*

Regulation: 8.16.2.28.A.

Date to be Completed: 03/14/2019

*The vehicle used for transporting children is not [ ].*

*Corrective Action Plan*

*The center will [ ].*

Regulation: 8.16.2.28.C.

Date to be Completed: 03/14/2019

## Buildings, Grounds &amp; Safety

## 8.16.2.29 A Housekeeping

**Non-compliance**

*The Toys are not in good repair as evidenced by the basketball net in the front playground was torn.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

*The Premises are not in good repair as evidenced by the lattice covering the ramp leading to the school age #2 classroom is broken and a child could hide under there.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

*The Fixtures are not in good repair as evidenced by a light out in the Early Pre-K and the restroom by the office.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019



**8.16.2.29 A Housekeeping (continued)****Non-compliance**

*The Premises are not in good repair as evidenced by vent cover in the restroom off the office is missing.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

*The toilet in the girls restroom off the school age #1 room are not safe in that a toilet is leaking and mold is forming under the toilet.*

*Corrective Action Plan*

*The safety violation will be corrected and a system for routine safety inspection developed.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

*The Toys are not in good repair as evidenced by books that are torn and no longer legible.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

*The toys in several classrooms are not clean as evidenced by toys/equipment have dirt/dust.*

*Corrective Action Plan*

*Cleaning will be completed and a schedule for routine cleaning will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

*The rugs have a heavy accumulation of dirt/paper in several classrooms.*

*Corrective Action Plan*

*A routine will be established to assess all areas of the premises for cleanliness, safety and potential hazards.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

*The Premises are not in good repair as evidenced by tape holding down the rugs in the infant room have come up, tripping hazard.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

*(continued)*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

*The ceiling tiles are not in good repair as evidenced by stained ceiling tiles.**Corrective Action Plan**Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

*The equipment are not in good repair as evidenced by handle missing from the fridge.**Corrective Action Plan**Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

*The Premises are not in good repair as evidenced by broken mini blinds in the Pre-Kinder class.**Corrective Action Plan**Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

*The Premises are not in good repair as evidenced by a torn rug in the school age #2 classroom.**Corrective Action Plan**Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/14/2019

**8.16.2.29 B Pest Control***Compliance***8.16.2.29 C Mechanical Systems*****Non-compliance****The center does not provide adequate fresh air throughout the center to control odors by either mechanical or natural ventilation in numerous restrooms.**Corrective Action Plan**Ventilation will be provided by means of [ ].*

Regulation: 8.16.2.29.C.4.

Date to be Completed: 03/14/2019

**Buildings, Grounds & Safety (continued)****8.16.2.29 D Water and Waste***Compliance***8.16.2.29 E Lighting, Lighting Fixtures and Electrical****Non-compliance**

*Electrical outlets within reach of children in several classrooms are not safety outlets and they do not have protective covers.*

*Corrective Action Plan*

*Protective covers will be added.*

Regulation: 8.16.2.29.E.3.b.

Date to be Completed: 03/14/2019

*The center does not have emergency lighting that turns on automatically when electrical service is disrupted. Emergency/Exit light did not turn on when tested in the Toddler room.*

*Corrective Action Plan*

*Emergency lighting will be installed.*

Regulation: 8.16.2.29.E.2.

Date to be Completed: 03/14/2019

**8.16.2.29 F Exits and Windows***Compliance***8.16.2.29 G Toilet and Bathing Facilities****Non-compliance**

*The toilet room for School Age #3 class room(s) is missing soap. Soap was empty*

*Corrective Action Plan*

*The toilet room will be restocked and a routine established to monitor all toilet rooms for adequate supplies.*

Regulation: 8.16.2.29.G.2.

Date to be Completed: 03/14/2019

**8.16.2.29 H Safety Compliance****Non-compliance**

*The center's fire extinguisher in the school age #1 room is not inspected yearly.*

*Corrective Action Plan*

*Equipment will be maintained and inspected yearly.*

Regulation: 8.16.2.29.H.3.k.

Date to be Completed: 03/14/2019

**8.16.2.29 H Safety Compliance (continued)****Non-compliance**

*An evacuation plan is not posted in the toddler class room(s) used by children.*

*Corrective Action Plan*

*An evacuation plan will be posted in each room used by children.*

Regulation: 8.16.2.29.H.3.f

Date to be Completed: 03/14/2019

*An evacuation plan is not posted in the portable building classroom(s) used by children. Evacuation plan posted in those classrooms did not show an evacuation plan for leaving those portable buildings.*

*Corrective Action Plan*

*An evacuation plan will be posted in each room used by children.*

Regulation: 8.16.2.29.H.3.f

Date to be Completed: 03/14/2019

**8.16.2.29 H3(f)(i)(k) Safety Compliance***Compliance***8.16.2.29 J Pets***Compliance***Additional Comments**

*All vans registration expired on 2-28-2018*

**Signatures**

**Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.**



\_\_\_\_\_  
Surveyor: Mark Prizzi



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Facility Representative: Reyna Regalado